DOCUMENT RESUME

ED 217 786 HE 015 176

TITLE	Degree Description for Bachelor of Science (Nursing) Degree.
INSTITUTION	State Univ. of New York, Albany. Office of the Regents.
PUB DATE	82
NOTE	24p.
AVAILABLE FROM	University of the State of New York, Regents External Degree Program, Cultural Education Center, Albany, NY 12230.
EDRS PRICE	MF01/PC01 Plus Postage.
DESCRIPTORS	*Bachelors Degrees; College Credits; *Degree Requirements; Equivalency Tests; *External Degree Programs; General Education; Higher Education; *Independent Study; Nontraditional Education; *Nursing Education; Open Enrollment; Prior Learning; Program Descriptions; State Universities; Student Evaluation; Tests
IDENTIFIERS	*State University of New York

ABSTRACT

The Bachelor of Science (nursing) degree offered by the New York External Degree Program of the University of the State of New York is described. The degree program is designed to enable individuals to earn a college degree by using college courses, proficiency examinations, and/or special assessment. It provides a program of assessment rather than instruction, and classroom attendance is not required. The candidate's previous collegiate or independent study is evaluated and examinations are offered in content areas essential for the degree. Candidates may satisfy requirements at a pace that meets their individual situations, and there are not prerequisites for enrollment. The degree program requires 120 semester credits and is equivalent to a campus-based, 4-year nursing program; 72 semester hour credits are required in general education and 48 semester hour credits in nursing. The following topics are addressed: accreditation and licensure, advisement, cancellation of examinations, written and performance examinations, financial aid, and waiver of examinations. Nursing requirements include: clinical performance in nursing examination, health assessment and teaching performance examination, health restoration examinations, health support examinations, professional performance examination, and professional strategies examination. Information is provided on the number of credits for specific courses and on the staff by name and educational background. (SW)

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DEGREE DESCRIPTION

for

BACHELOR OF SCIENCE (NURSING) DEGREE

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Cultural Education Center
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Regents External Degrees in Nursing

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I. INTRODUCTION

The New York Regents External Degree Program (REX) of The University of the State of New York (USNY) offers a Bachelor of Science (nursing) degree, designed to enable individuals to earn a college degree by using college courses, proficiency examinations and/or special assessment. It provides a program of assessment rather than instruction; classroom attendance is not required. Instead, REX evaluates a candidate's previous collegiate or independent study and offers examinations in content areas essential for the degree. It is free of customary time constraints and permits candidates to satisfy requirements at a pace that meets their individual situations. There are no prerequisites for enrollment such as age, residence or previous educational experience. With few exceptions there is no established order in which the requirements must be met and all degree requirements may be satisfied by examinations. Study guides for the proficiency examinations are available to enrolled candidates on request from the Albany office. Individuals planning to enroll in the program should obtain the more comprehensive Regents External Degrees-College Proficiency Examinations catalog by writing directly to the Regents External Degree office.

The Bachelor of Science (nursing) degree requires 120 semester credits and is equivalent to a campus-based, four-year nursing program; 72 semester hour credits are required in general education and 48 semester hour credits in nursing. The BS (nursing) degree is separate from the external associate degrees in nursing and does not require previous completion of either an associate degree in nursing (campus-based or external) or a diploma program. However, candidates who have such backgrounds will have considerable advantage over those with more limited experience in nursing. Individuals who are LPN's, aides or medical corpsmen may want to complete the associate degree in nursing before going into the BS (nursing) program. Although a nursing background is not mandatory, individuals who have no previous nursing experience are advised to consider a more conventional nursing program that provides instruction.

Certain Federal, New York State and Veteran's Administration scholarship, grant and loan programs may be available to enrolled candidates who meet eligibility requirements. Information may be obtained from the Regents External Degree Financial Aid Office.

II. ACCREDITATION AND LICENSURE

The BS (nursing) degree was approved to commence by the New York State Education Department in 1976 and received full registration status in 1979. It was accredited by the National League for Nursing for a six-year period, as of April 1980. REX is accredited by the Middle States Association of Colleges and Schools, Commission on Higher Education, as well as by the Board of Regents of USNY. BS (nursing) graduates are eligible for licensure in most states. Information about licensure should be obtained from the appropriate state board of nursing.

III. GENERAL EDUCATION REQUIREMENTS

The study of arts and sciences is an essential part of preparation for professional practice in that it contributes both knowledge and an intellectual approach. The objective of the general education component is to ensure that degree recipients have a well rounded and basic understanding of humanities, social sciences/history, and natural sciences/mathematics. As explained in the next few pages, some of these requirements are prescribed and some are unrestricted electives. The following requirements are stated in semester hour credits; comparable quarter hour credits also are acceptable.

A. Credit Hour Requirements

1. Minimum Number of Credits

   To meet the general education requirements, a candidate must earn passing grades in the amount of 72 semester hour credits. Courses, examinations or a combination of these may be used to meet requirements.

2. Minimum Liberal Arts and Sciences Distribution Requirements

   A minimum of 66 semester hour credits of the general education component must be in the liberal arts and sciences, distributed among

humanities, social sciences/history and natural sciences/mathematics as follows:

a. Humanities - A minimum of 24 semester hour credits must be earned in such subjects as: English, art, music, philosophy.

b. Social Sciences/History - A minimum of 15 semester hour credits must be earned in such subjects as sociology, anthropology, history, political science, psychology, etc.

c. Natural Sciences/Mathematics - A minimum of 15 semester hours credits must be earned in such subjects as anatomy and physiology, microbiology, chemistry, mathematics, etc.

d. Additional Humanities, Social Sciences/History, Natural Sciences/Mathematics to Provide Distribution Flexibility - An additional 12 semester hour credits are needed to satisfy general education requirements in the liberal arts and sciences. These twelve semester hour credits may be earned in either humanities, social sciences/history, natural sciences/mathematics or may be distributed among these three areas.

For additional examples of subjects for each major area see the list at the end of this section.

3. Unrestricted Electives

The remaining 6 semester hour credits required in general education may be earned in any field of collegiate study, including applied and professional areas, as well as humanities, social sciences/history and natural sciences/mathematics. Electives may include such subjects (courses or examinations) as accounting, management, business mathematics, nutrition, etc. Nursing courses at the baccalaureate or higher degree level that do not duplicate content covered in the BS (nursing) examinations also may be used upon approval of the Nursing Faculty Transcript Evaluation Subcommittee. Associate degree courses or associate level college proficiency examinations in nursing will be accepted for credit in the elective area. Physical education activity courses can not be used toward satisfying general education requirements.

NOTE: Candidates enrolled prior to September 1, 1979 may elect to satisfy the following requirements instead of the preceding ones: 24 semester hours of credit in humanities, 15 semester hours of credit in social sciences/history, 15 semester hours of credit in natural sciences/mathematics, an additional 6 semester hours of credit in either social sciences or natural sciences/mathematics or may be distributed between the two areas, and 12 semester hours of credit in any area of liberal arts and sciences. Associate degree courses and associate level college proficiency examinations in nursing cannot be applied toward the 12 elective credits.

4. Concentration Requirement

Candidates are expected to demonstrate knowledge above the introductory level. Therefore, a minimum of 9 semester hour credits must be earned in at least one subject area of the candidate's choice. These credits must be classified as humanities, social sciences/history, or natural sciences/mathematics, rather than electives. For example, any one of the following (or comparable sequences) would satisfy this requirement:

a. three 3-credit courses in Spanish for a total of 9 credits, or

b. one 6-credit examination in general chemistry and one 3-credit course in organic

chemistry for a total of 9 credits, or

c. one 3-credit general psychology course, one 3-credit abnormal psychology course, and one 3-credit social psychology course for a total of 9 credits.

B. Ways to Earn Credit Toward Satisfying General Education Requirements

The general education component of the BS (nursing) degree can be satisfied by:

1. College courses from regionally accredited institutions of higher education,
2. Recognized proficiency examinations,
3. Special Assessment of college-level knowledge for which existing proficiency examinations are not appropriate,
4. Military Education Programs,
5. Noncollegiate sponsored instruction evaluated and recommended for credit,
6. Combination of the above.

Details about each of these options are described below. It is important, however, for degree candidates to guard against duplication of credit. For example, the College-Level Examination Program (CLEP) General Examination in English Composition covers similar content tested in the New York College Proficiency Examination in Freshman English. The completion of more than one examination or college course covering the same subject matter is considered duplication of credit. Candidates may apply previous work in general education to the BS (nursing) degree regardless of when it was completed. There is no time limit on general education courses or examinations.

1. College Courses

a. Transcripts - Only official transcripts sent from regionally accredited colleges and universities will be evaluated by the Regents External Degree registrar. All transcripts from accredited institutions will be accepted for evaluation without regard to the number of institutions attended by the candidate or the dates of attendance. Transcripts will be officially evaluated only for candidates currently enrolled in REX.

b. Transcript Evaluation Policies - There is no restriction on how long ago a course may have been completed for it to be considered for credit. Only those grades and courses that the candidate desires to apply toward his or her degree will be evaluated in terms of satisfying grade point average and distribution requirements. Those courses in which a grade of "D" or better was achieved can be used for purposes of satisfying general education requirements. However, grades of "D" must be balanced by "B" or better grades in order to achieve the necessary 2.0 or "C" average for graduation.

Those courses that can be classified as satisfying the distribution requirement in humanities, social sciences/history or natural sciences/mathematics will be recorded in the appropriate category. If a particular course cannot be identified as being related to one of these areas, it will be classified as elective credit. The amount of credit assigned is determined by the institution at which the course was completed.

2. Recognized Proficiency Examinations

a. Transcripts - The Regents External Degree Program will grant credit for successful completion of college-level proficiency examinations offered by the following programs:

- New York College Proficiency Examination Program (CPEP)* (General education proficiency examinations)

* Outside New York State, these tests are offered by the American College Testing Program and are known as ACT PEP tests.

- Regents External Degree Examination Program (REDE)* (business and nursing proficiency examinations)
- College-Level Examination Program (CLEP) both subject and general examinations
- College Board Advanced Placement Examinations (AP)
- Graduate Record Examination Advanced Tests (GRE)
- Defense Activity for Non-Traditional Education Support (DANTES)

Only official transcripts from these testing agencies will be evaluated and used as acceptable credit applied toward satisfying the general education requirements. Discontinued examinations will be evaluated for credit as long as official transcripts are available. A listing of all examinations that can be used, the distribution category, and their credit values is located at the end of this document.

The examination transcripts submitted by the testing agency will be evaluated in terms of satisfying grade point average, concentration and distribution requirements. Those examinations that can be classified as satisfying the distribution requirements in humanities, social sciences/history or natural sciences/mathematics will be recorded in the appropriate category. If a particular examination is not related to one of these areas, it will be classified as elective credit.

PLEASE NOTE: Military Testing - Candidates in the military service can make arrangements to take the written NY-CPE and REDE (ACT PEP) examinations on a military base where a DANTES test control officer is assigned. Contact American College Testing Office (see page 10) or a military education service officer for additional information.

b. Transcript Evaluation Policies - Examinations that receive a letter grade of "D", "Pass", or a minimum acceptable score as determined by the Regents faculty committee will be included in the numerical point average computation. Examinations that receive scaled scores are included on a pass/fail basis and not figured into the grade point average.

3. Special Assessment

Special Assessment is a method used to evaluate knowledge in college subject areas other than nursing for which proficiency examinations are not available or not appropriate. Special Assessment may take one of several forms including oral, written and performance examinations. The evaluation of portfolios of artistic or literary accomplishments may be considered. Enrolled candidates can request a Special Assessment in almost any area of collegiate study. The cost varies depending upon the type of evaluation requested. Special Assessment presently is carried out only in Albany, New York. Individuals may apply credit earned through Special Assessment toward the general education requirements for the BS (nursing) degree. However, Special Assessment CANNOT be used to meet the nursing component requirements since nursing examinations have been developed for that purpose.

4. Military Education Programs

Credit may be earned by completing military service school courses that contain college-level work and that have been evaluated by the Office on Educational Credit and Credentials (formerly commission on Accreditation of Service Experience) of the American Council on Education. The same is true of a selected number of Army Military Occupational Specialties (MOS) and Navy Enlisted Ratings (NER). The recommendation provided by the OECC will be used to determine the amount of academic credit to be granted toward the BS (nursing) degree and to classify the courses in terms of the distribution requirements.

5. Evaluated Noncollegiate Educational Programs

Credit may be earned by completing courses offered by business, industry, government, and other noncollegiate organizations if these courses have been evaluated by the New York State Education Department Office on Noncollegiate Sponsored Instruction or by the American Council on Education. Credit recommendations provided by the two agencies are published annually in a Guide

* Outside New York State, these tests are offered by the American College Testing Program and are known as ACT PEP tests.

to Educational Programs in Noncollegiate Organizations. For example, courses by the following agencies have been evaluated: American Institute of Banking, General Electric, Eastman Kodak, and Trans World Airlines. Further information is available from the Regents External Degree Program office.

SAMPLE LIST OF TYPICAL COLLEGE COURSES CLASSIFIED ACCORDING TO SUBJECT MATTER AREA

Humanities

American Literature
Art
Elementary Latin
English Composition
Intermediate French
Elementary Italian
Music Appreciation
Philosophy
Religion
Studio Art
Theater

Social Sciences/History

American Government
American History
Cultural Geography
Economics Geography
Economics
Educational Psychology
European History
Sociology of Aging
Growth and Development
Introduction to Anthropology
Psychology
Sociology
Western Civilization

Natural Sciences/Mathematics

Anatomy and Physiology
Astronomy
College Algebra
Biology
Chemistry
College Mathematics
Microbiology
Physics

Unrestricted Electives Only

Health Education

Unrestricted Electives Only (continued)

Introduction to Accounting
Introduction to Business Administration
Mental Hygiene
Nursing courses or examinations (associate level only)
Nutrition
Pharmacology
Reading Comprehension

IV. NURSING REQUIREMENTS

The nursing component of the BS (nursing) degree examines baccalaureate level knowledge and professional competencies equivalent to those expected of graduates of more conventional BS (nursing) programs. Emphasis is placed on integration of nursing knowledge and related sciences in a variety of complex situations related to major health problems affecting individuals, families and communities, along the continuum from wellness to illness.

A. Nursing Content Areas

The examination content areas included in the nursing component are: Health Restoration, Health Support, Professional Strategies, Clinical Performance, Health Assessment and Teaching Performance and Professional Performance. A general description of the content of these examinations follows.

Written Examinations

1. Health Restoration (two examinations)

   The content of these examinations is organized around major health problems, with emphasis placed on nursing actions related to cure, alleviation, rehabilitation, adaptation and restoration. Consideration is given to individuals of all ages, to families, and to primary, acute and long-term situations as well as to the physical, psychological, social and cultural aspects of illness. Use of the nursing process in the professional practice of nursing will be evaluated throughout the examinations.

2. Health Support (two examinations)

The content of these examinations is organized around major health problems. Emphasis will be placed on nursing actions related to prevention, teaching and counseling, screening and early detection with regard to the need of clients whether individuals, families, or communities. Consideration is given to all age groups, to a variety of health care settings, and to the physical, psychological and social and cultural aspects of health and illness. Use of the nursing process in the professional practice of nursing as it relates to major health problems will be evaluated throughout the examinations.

3. Professional Strategies (one examination)

This examination requires knowledge of those aspects of philosphy, law, history, and ethics necessary for the practice of professional nursing. It also examines knowledge of nursing organizations, professional code of ethics, nursing management, current issues, research concepts, peer review and the interdisciplinary aspects of professional nursing practice.

Performance Examinations

4. Clinical Performance

This performance examination assesses the candidate's ability to perform the technical portion of nursing practice including the competencies of planning, making clinical judgments, implementing manipulative skills and evaluating nursing care administered.
The examination is administered primarily on weekends, in a hospital setting and requires 2½ days. It involves the application of nursing process in caring for several child and adult patients, evaluated one at a time. To be eligible for the Clinical Performance Examination, candidates must be enrolled in the BS (nursing) program and must have satisfied the Health Restoration requirement. This examination is by appointment only and is mandatory for all candidates except for those who already have passed this examination as part of the requirements of the New York Regents external associate degree in nursing program.

5. Health Assessment and Teaching Performance Examination

This examination is divided into two separate sections: Part I - Assessment and Part II - Teaching. Part I of this examination evaluates the candidate's ability to perform a health assessment of a generally healthy individual who is a paid subject, not an actual client. It includes a health history and physical examination of the client. It evaluates the candidate's ability to obtain and record essential information, summarize findings and make recommendations based on an analysis of data from the health assessment. Candidates are tested on their ability to identify normal and abnormal heart and breath sounds reproduced on an audio-tape for purposes of this simulated portion of the test. Part II of this examination tests a candidate's ability to identify a client's learning needs, the objectives, and content and methodology to be used for the brief teaching episode and to present the material in a live situation. The entire HATPE is administered in a clinic setting, by appointment, usually on Saturdays, and requires 5 hours. To be eligible, candidates must be enrolled in the BS (nursing) program. Completion of Health Restoration I and II and Health Support I and II are highly recommended before taking this examination.

6. Professional Performance

This examination focuses on the competencies related to additional dimensions of professional nursing practice on behalf of individuals, families, and communities. It focuses on the complexity of situa-

tions whether acute, long-term, or primary, and tests the candidate's ability to use a wide variety of resources and strategies in assisting clients. Competencies to be tested include those related to management of client care, leadership, research process in practice, collaboration, clinical decision making and relating with others. To test the candidate's knowledge and skills in the designated dimensions of professional practice, this examination uses video-recorded vignettes to present comprehensive and complex nursing situations. Eligibility for this final nursing examination requires candidates to be actively enrolled in the BS (nursing) program and to have met all other nursing requirements. This two-day examination is administered by appointment only.

B. Methods of Satisfying Nursing Component Requirements

1. Regents External Degree Examinations (REDE)

Eight nursing examinations are used to evaluate knowledge and competence in the nursing areas described below. These are:

a. Health Restoration, Area I (4 credits)

b. Health Restoration, Area II (4 credits)

c. Health Support, Area I (4 credits)

d. Health Support, Area II (4 credits)

e. Professional Strategies (4 credits)

f. Clinical Performance in Nursing Examination (8 credits)

g. Health Assessment and Teaching Performance Examination (8 credits)

h. Professional Performance Examination (12 credits)

2. Waiver of Written Nursing Examinations

Baccalaureate level college courses submitted for transcript review may be used to waive the following examinations if they meet the specified criteria: Health Support, Health Restoration, Professional Strategies and the Teaching Performance Examination. The Clinical Performance in Nursing Examination, the Health Assessment Examination * and the Professional Performance Examination cannot be waived. Courses from accredited educational institutions will be reviewed if the following criteria are met:

(1) Courses from a baccalaureate program accredited by the appropriate nursing or higher education authority of that state.

(2) Courses from fully accredited foreign baccalaureate nursing programs.

(3) Military education nursing courses that have been evaluated at the baccalaureate level by the Office on Educational Credit and Credentials of the American Council on Education.

To waive nursing examinations the courses submitted are required to meet the following three criteria:

a. Must have been completed within five years prior to enrollment in the Regents External Degree BS (nursing) Program.

b. Must cover content equivalent to that of the examination for which waiver is sought.

c. Must carry a grade of "C" or better (or Pass).

* See next section on HATPE waiver.

3. Waiver of Health Assessment and Teaching Performance Examination

Part I - Health Assessment Performance Examination

Currently, the HAPE may be waived by courses which meet the criteria specified by the faculty. (For a copy write to the Albany office.)

Actively enrolled candidates requesting waiver of the health assessment portion of the HATPE must have completed the coursework by August 31, 1982 and submitted the waiver application, waiver fee and supporting documentation by December 31, 1982. All courses submitted before December 31, 1982 will be evaluated according to the current HATPE waiver criteria (August 1980). Courses completed after August 31, 1982 will not be considered for waiver.

Part II - Teaching Performance Examination

To waive the teaching performance portion of the HATPE, the candidate must submit documentation of competence in the skills of teaching as identified in the critical elements. These critical elements are outlined in the Teaching section of the HATPE study guide. Two methods are available to waive the teaching examination:

Option A

Through the completion of degree credit course(s) in both the theory and the practice of teaching; or

Option B

Through a combination of specified teaching experiences and formal instruction (credit or noncredit) in methods and materials of teaching. The content, format, and documentation required for waiver of teaching under either options are outlined in the HATPE waiver criteria statement.

V. HOW TO BEGIN

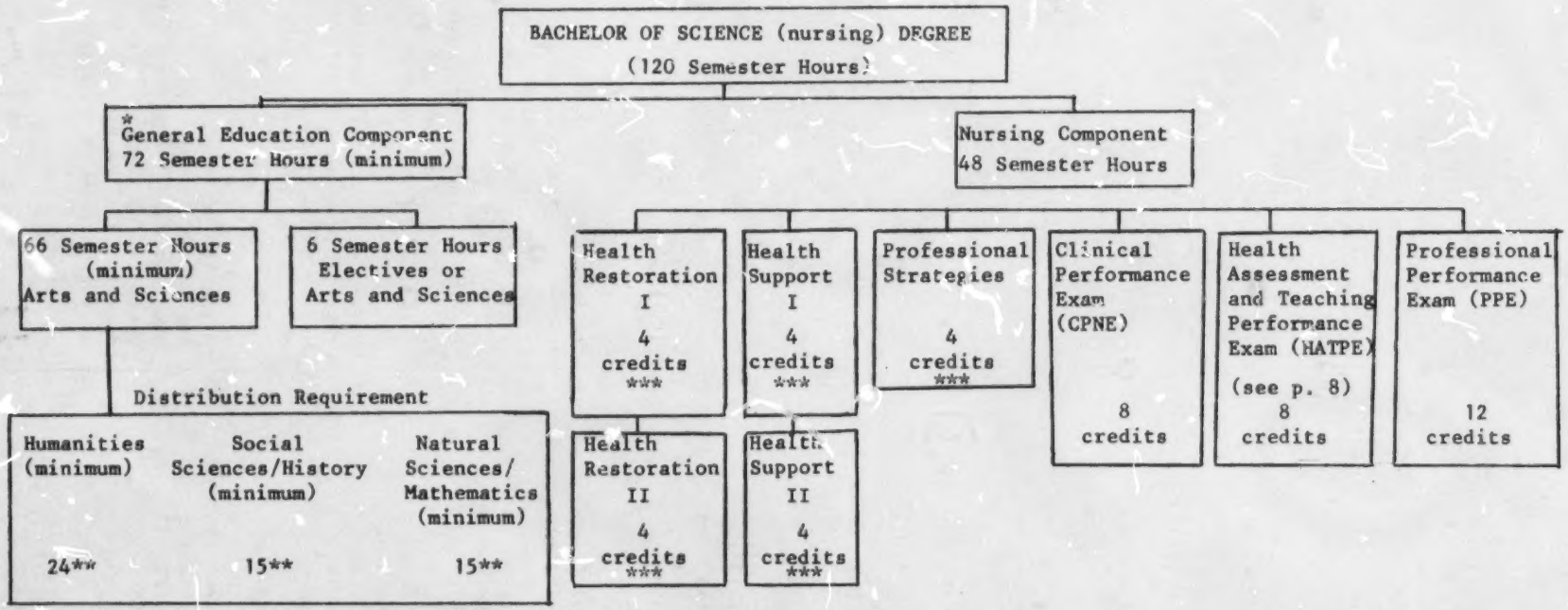
The New York Regents External Degree Programs in Nursing include an Associate in Science (nursing), Associate in Applied Science (nursing) and Bachelor of Science (nursing). Those candidates who are not already registered nurses may want to consider obtaining an associate degree in nursing first and then, after becoming licensed as an RN, enrolling in the BS (nursing) degree program. This alternative would allow candidates to work as registered nurses while meeting requirements for the BS (nursing) degree program. This could be an important consideration for some individuals who otherwise would have limited opportunities for learning experiences.

1. Individuals interested in enrolling should obtain the catalog from the Albany office. After reviewing degree requirements, candidates should decide whether or not the external degree is the best way for them to obtain a college degree given their individual circumstances. The external degree approach requires a great deal of self-discipline and perseverance as well as the ability to learn independently or with minimal assistance. Courses of instruction and supervised clinical experience is not provided. Candidates may take college courses, form study groups, employ a tutor or study independently to prepare for the examinations. Candidates are responsible for their own learning of theory and clinical competencies.

2. To enroll, candidates should complete and return the enrollment form to the Registrar's Office with a check made payable to The University of the State of New York. Enrollment in the program is possible any day of the year and is complete after the form and fee have been received. Official transcripts should be sent only after enrollment has been acknowledged by the Registrar's Office. Candidates may change degree programs at any time after enrollment by completing a transfer form and paying the required fee.

3. Candidates are expected to plan their own program of study based on previous nursing and collegiate background and current goals. The time schedule and study plan should take into account the specified prerequisites for the

NEW YORK REGENTS EXTERNAL DEGREE PROGRAM



* The General Education Component must contain at least 72 semester hours of credit. (Each quater hour is equivalent to two-thirds of semester hour of credit.)

** In addition to the minimum credits for the three areas of the Arts and Sciences (Humanities-24, Social Sciences/History-15, Natural Sciences/Mathematics - 15), the additional 12 semester hours needed to satisfy the total 66 semester hours of Arts and Sciences requirement can be distributed among the three areas or earned in only one of the three areas. To satisfy the concentration requirement a minimum of 9 credits must be earned within one subject area selected by the candidate in either Humanities, or Social Sciences/History, or Natural Sciences/Mathematics.

*** Previous collegiate nursing courses covering equivalent content may be submitted for consideration to waive these examinations.

CPNE and PPE. There is no time limit for completing the program. Individuals may move through the Program at their own pace. A list of volunteer nursing advisors in New York State and names of resource people nationwide is available from the Albany office. Specific questions concerning advisement should be directed to the Albany office.

4. Candidates can satisfy the general education portion of the degree program by taking examinations, college courses, or transferring prior college credits in accordance with the requirements. Recognized proficiency examinations are listed on pages 16-18.

5. Candidates may begin to meet nursing requirements by taking the nursing written examinations as previously described. Study guides are available on request, and candidates can take these examinations as soon as they feel ready.

6. Candidates may begin general study and preparation for the performance examinations at any time. Specific study guides for performance examinations are available only to enrolled candidates. The Clinical Performance in Nursing Examination (CPNE) can be taken only after the Health Restoration requirement has been satisfied. The Health Assessment and Teaching Performance Examination (HATPE) can be taken at any time, although it is recommended that candidates first complete Health Restoration I and II and Health Support I and II to demonstrate their knowledge of the theories upon which this test is based. Admission to the Professional Performance Examination (PPE) is limited to those who have completed all other nursing requirements. Candidates, particularly those living out-of-state, should realize that although it may be possible to schedule the CPNE and the HATPE on two consecutive weekends, the PPE can be scheduled only after all other nursing requirements have been satisfactorily completed. Because each of the performance examinations is comprehensive and requires 100% accuracy of the stated critical elements, most candidates find them stressful and physically tiring. Therefore, it is recommended that candidates take these examinations over a period of time or at least plan to take only two of them in continuous sequence.

7. Because candidates can proceed at their own pace and use a variety of approaches to meet requirements, they are individually responsible for requesting study guides, examination application forms, and other materials as appropriate to their circumstances. Such forms and materials are not mailed automatically. Read directions carefully for examination application deadlines in or out of New York State.

8. Candidates residing in New York State should correspond with the central office in Albany regarding study guides and applications for examinations (NY-CPE's and REDE's); those in other states should obtain test application forms and written examination study guides from the ACT PEP office in Iowa City. All candidates should correspond with the Albany REDNP office regarding enrollment, program advisement, transcript evaluation, and performance examination study guides. ACT is responsible only for the administration of written examinations outside New York State.

9. To request materials from the Albany office, use the form on the back of this degree description.

On the following page, you will find a worksheet designed to help you to determine your status and monitor your progress in meeting the BS (nursing) degree requirements.

a. Read this degree description carefully to be certain that you understand all of the requirements.

b. Review your own past academic records to determine whether you have previous college credits that may be applied to meet some of the requirements.

c. Using the worksheet, list the college courses and/or proficiency examinations you have taken in general education subjects. Indicate: a) whether the course or examination is a humanities,

social sciences/history, natural sciences/mathmatics or electives subject; b) the number of credits; and c) the grade you received. Listing the date also is helpful. Remember, there is no time restriction for transferring general education courses/examinations

d. Note the total number of credits you already have earned in each area of the general education requirements to help you determine the areas in which you need to earn additional credits. Decide which courses or examinations you plan to take in order to complete requirements.

e. Indicate which BS level nursing courses or examinations you have successfully completed within the five year period prior to enrollment in the external degree.

f. If you believe you have collegiate nursing courses that can be used to waive nursing examinations, you should enroll and have these evaluated by the nursing transcript committee.

10. REX has no agents or representatives, branches or extension offices except the regional performance assessment centers. Organizations, as well as individual entrepreneurs, may provide a helpful service to candidates but they do so without approval or control of REX. All materials necessary for enrollment and preparation for REDE examinations are available upon request from this office <u>without fee</u>.

NOTE: The attached worksheet is not intended to substitute for the official status report sent to enrolled candidates by the Registrar's Office. However, using it as described is very helpful prior to contacting an advisor or the Program advisor in the central office. If you have questions regarding the classification of courses, the use of collegiate courses to waive nursing examinations, or the methods to be used in meeting requirements contact the central office. The list at the end of this booklet is a helpful guide for classifying courses and tests. If you plan to enroll in the Regents External Degree Nursing Program be certain to obtain the complete catalog.

CANDIDATE PRELIMINARY WORKSHEET

Directions: List any courses or examinations you already have completed and fill in required information for each column. Then list courses or exams you plan to take to complete all degree requirements. Tally the number of credits in each category and compare with stated requirements.

COLLEGE - LEVEL WORK	Date	Grade	Humanities 24	Soc. Sciences/ History 15	Nat. Sciences/ Math 15 (+12)	Electives 6	Professional Strategies	Health Restoration I	Health Restoration II	Health Support I	Health Support II	CPNE	HATPE	PPE
List general education courses/ examinations														
List College level nursing examinations and/or courses														
TOTAL														
(It may be helpful to use pencil so that you can keep a running total as you earn credit.)														

SAMPLE

CANDIDATE PRELIMINARY WORKSHEET

Directions: List any courses or examinations you already have completed and fill in required information for each column. Then list courses or exams you plan to take to complete all degree requirements. Tally the number of credits in each category and compare with stated requirements.

COLLEGE - LEVEL WORK

	Date	Grade	Humanities 24	Soc. Sciences/ History 15	Nat. Sciences/ Math 15	+12 Electives 6	Professional Strategies	Health Restoration I	Health Restoration II	Health Support I	Health Support II	CPNE	HATFS	PPE
List general education courses/ examinations														
Hudson Valley CC (1965-66)														
Eng Lit I		B	3											
Eng Lit II		B	3											
Art		C	3											
SUNY-Albany (1974-75)														
Introduction to Psychology		B		3										
Chemistry & Lab		A			5									
CLEP														
Introduction to Sociology (48)**		P		3										
NY-CPE														
Anatomy & Physiology (11/76) (52)*		P			6									
List College Level nursing examinations and/or courses														
Professional Strategies (48)*	5/81	P					X							
TOTAL			9	6	11		C							
(It may be helpful to use pencil so that you can keep a running total as you earn credits.)														

* Minimum passing score for CPE and REDE Proficiency Examinations is 45.

** Minimum passing score for CLEP subject examinations is 47.

VI. RECOGNIZED PROFICIENCY EXAMINATIONS

A. Testing Agencies

Many proficiency examinations from recognized testing agencies may be used to earn credit toward a Regents External(nursing) Degree. Those approved for credit, with addresses included, are:

1. NY College Proficiency Examination Program (CPEP)
   Cultural Education Center
   Room 5D45
   Albany, New York 12230

2. Regents External Degree Examinations (REDE)
   Cultural Education Center
   Room 5D45
   Albany, New York 12230

3. American College Testing Proficiency Examination Program (ACT PEP)
   P.O. BOX 168
   Iowa City, Iowa 52243

4. College-Level Examination Program (CLEP)
   P.O. Box 1822
   Princeton, New Jersey 08540

5. Advanced Placement Examinations (AP)
   P.O. Box 2815
   Princeton, New Jersey 08540

6. Graduate Record Examination Advanced Tests (GRE)
   Educational Testing Service
   Box 955
   Princeton, New Jersey 08540

7. Defense Activity for Non-Traditional Education Support (DANTES)
   (You should check with the Education Services Officer at your military installations concerning these examinations)

A complete list of all proficiency examinations offered by the approved testing agencies can be found at the end of this section. If candidates are interested in taking one or more of the examinations, they should write to the appropriate agency for study guides and registration packets.

B. Testing Dates

NY-CPE, REDE and ACT PEP examinations are offered each January, February, May, June, October and November. Exact dates are found on the application forms. All nursing performance examinations are administered in specific locations in New York State and designated Regional Performance Assessment Centers only by appointment made through the REDP central office. Examination dates for other approved proficiency examinations are available from the appropriate testing agency.

C. Testing Locations

1. CPE and REDE written examinations are administered at 12 testing centers located throughout New York State: Albany, Buffalo, Canton, Elmira, Long Island, New Paltz, New York City, Plattsburgh, Rochester and Syracuse.

2. All written REDE examinations and most New York College Proficiency Examinations are available outside New York State under the auspices of the American College Testing Program through its Proficiency Examination Program (ACT PEP).

3. Testing agencies other than CPEP and REDE offer their proficiency examinations at a number of test sites nationwide. The registration packet requested from the appropriate testing agency offers a list of all current testing sites.

4. The Clinical Performance in Nursing Examination currently is offered in New York State, Long Beach, California and Atlanta, Georgia. Additional Regional Performance Assessment Centers are expected to open in 1982.

D. Policy for Cancelling Examinations

1. Written Examinations

   Fees for College Proficiency Examinations and Regents External Degree Examinations are refundable as follows:

a. If a written notice of withdrawal is received up to ten days before an examination is to be given, 100% of the fee will be refunded.

b. If notice of withdrawal is received less than ten days before an examination is to be given, none of the fee will be refunded.

2. Performance Examinations

The following policy governs cancellation of the performance examinations in nursing, regardless of the center where they are administered:

Only candidates who are fully prepared should apply to take a performance examination. Written confirmation of the appointment will be sent approximately three weeks after the application is received. Candidates should expect to keep the scheduled examination appointment except in very unusual circumstances; if cancellation becomes absolutely necessary, the candidate should notify the Albany office (if being tested in New York) or the Regional office from which confirmation was received, as soon as possible. Due to the nature of these examinations, refunds will not be made. Fees already paid for an examination that is cancelled are subject to the following policy:

a. Candidates who are unable to take the performance examinations on the scheduled dates and who notify the central or regional office no later than ten days prior to the first day of the examination may apply for another appointment without additional fees.

b. Candidates who cancel the performance examinations from ten days to three days prior to the first day of the examination will be charged a fee of $50 to cover administrative expenses. The additional fee of $50 must be received in order to reschedule an examination appointment.

c. Candidates who cancel a performance examination two days or less prior to the first day of the examination, or fail to report for the examination as scheduled, will forfeit the total examination fee. This is required to meet administrative expenses that cannot be avoided on short notice. To reschedule the examination a candidate must submit a new application and full examination fee as outlined in the study guide.

E. Policy for Repeating Examinations

1. Written Examinations

Individuals may take nursing written examinations in New York State a maximum of six times per year. Candidates may repeat any written test after a minimum of 60 days have elapsed.

For information on the American College Testing Program's policy on repeating examinations, students should contact ACT.

2. Performance Examinations

The Regents External Degree Nursing Faculty established the following policy limiting the number of times a candidate is allowed to repeat the performance examinations:

a. When a performance examination is failed on the first attempt a candidate may reapply for and repeat that particular examination two more times for a maximum of three times. A candidate is NOT allowed to take a performance examination more than three times except in highly unusual circumstances. An individual who has failed a performance examination three times may appeal to retake the examination. This appeal must be made in typewritten form to the Coordinator of Nursing programs no earlier than one year and no later than two years after the third failure of the examination.

b. A candidate will no longer be officially enrolled in the Regents External Degree Nursing Program following a lapse of two years from the date of the third failure of a performance examination (or immediately after the fourth failure if any appeal is granted). If a candidate then wishes to re-enroll in either Regents External Degree Nursing Program, a written appeal must be submitted to the Coordinator.

c. All appeals, related either to retaking the examination for a fourth time, or for readmission to the Regents External Degree Nursing Program, will be considered on an individual basis by the Overall Nursing Faculty Committee. The major factor that the Faculty will consider is documentation that additional competence has been gained through such ways as: clinical experience, tutoring by an appropriate teacher, course work related to the various performance areas, and changes in a candidate's work-related activities that might have increased experience in the appropriate areas of nursing practice.

VII. PROFICIENCY EXAMINATIONS APPROVED TOWARD FULFILLING GENERAL EDUCATION REQUIREMENTS

CPE* = College Proficiency Examination Program
REDE* = Regents External Degree Examinations
AP = Advanced Placement (College Board) Examinations
CLEP = College-Level Examination Program
GRE = Graduate Record Examination Advanced Test
DANTES = Defense Activity for Non-Traditional Education Support (formerly USAFI)

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* Outside New York State, most of these tests are available through ACT PEP.

PREPARED BY	AREA AND TITLE	CREDITS
	Humanities	
CLEP	American Literature I	3
CLEP	American Literature II	3
CLEP	Analysis and Interpretation of Literature	6
CPE	Applied Music, Minor Level	2
CPE	Applied Music, Major Level	4
AP	Art	6
AP	Classics	6
CLEP	College French	6-12*
CLEP	College German	6-12*
CLEP	College Spanish	6-12*
AP	English	6
CLEP	College Composition-Subject	6
CLEP	English Composition-General	3
CLEP	English Literature	6
AP	French	6
GRE	French	39
CPE	Freshman English	6
CLEP	Freshman English	6
AP	German	6
GRE	German	39
CLEP	Humanities-General	6
GRE	Literature in English	39
AP	Music	6
GRE	Music	39
GRE	Philosophy	39
CPE	Shakespeare	3
AP	Spanish	6
GRE	Spanish	39

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* 6 credits for a score of 40 or more
12 credits for a score of 50 or more

PREPARED BY	AREA AND TITLE	CREDITS
	Social Sciences/History	
CPE	Afro-American History	6
CLEP	Afro-American History	3
CLEP	American Government	3
CLEP	American History I: Early Colonizations to 1877	3
CLEP	American History II: 1865 to the Present	3
AP	American History	6
CPE	American History	6
CPE	Educational Psychology	3-6**

** Exams taken up to Oct. '72 were 6-credit exams, thereafter 3-credit exams were given.

PREPARED BY	AREA AND TITLE	CREDITS
	Social Sciences/History (continued)	
CLEP	Educational Psychology	3
GRE	Economics	39
AP	European History	6
CLEP	General Psychology	3
GRE	Geography	39
GRE	History	39
CPE	History of American Education	3
CLEP	Human Growth & Development	3
CLEP	Introductory Macro-economics	3
CLEP	Introductory Micro-economics	3
CLEP	Introductory Micro-economics and Macro-economics	3
GRE	Political Science	39
GRE	Psychology	39
CLEP	Social Sciences/History-General	6
CLEP	Sociology (Introductory)	3
GRE	Sociology	39
CLEP	Western Civilization I: Ancient Near East to 1648	3
CLEP	Western Civilization II: 1648 to the Present	3

PREPARED BY	AREA AND TITLE	CREDITS
	Natural Sciences/Mathematics	
CPE	Anatomy and Physiology	6
CLEP	Anatomy, Physiology and Microbiology	6
AP	Biology	6
CLEP	Biology	6
GRE	Biology	39
AP	Chemistry	6
CLEP	Calculus With Element Functions	6
GRE	Chemistry	39
CLEP	College Algebra	3
CLEP	College Algebra and Trigonometry	3
GRE	Computer Science	39
CPE	Earth Science	6
CLEP	General Chemistry	6
GRE	Geology	39
CLEP	Mathematics-General	6
AP	Mathematics	6
GRE	Mathematics	39
CLEP	Microbiology	3

PREPARED BY	AREA AND TITLE	CREDITS
	Natural Sciences/Mathematics (continued)	
CLEP	Natural Sciences-General	6
AP	Physics	6
GRE	Physics	39
CLEP	Statistics	3
CLEP	Trigonometry	3
	Electives	
CLEP	Accounting (Introductory)	6
CLEP	Behavioral Sciences for Nurses (see catalog)	6
CLEP	Chemistry (Clinical)	6
CLEP	Computer Programming Elementary: Fortran IV	3
CLEP	Computers and Data Processing	3
CPE	Corrective and Remedial Instruction in Reading	9*
CPE	Criminal Investigation	3
CPE	Diagnosis and Remediation of Reading Problems	9*
GRE	Education	39
GRE	Engineering	39
CLEP	Hematology	6
CLEP	Immunohematology and Blood Banking	6
CLEP	Introduction to Business Management	3
CLEP	Introductory Business Law	3
CPE	Introduction to Criminal Justice	3
CLEP	Introductory Marketing	3
CPE	Introductory Typewriting	3
CPE	Intermediate Typewriting	3-6**
CLEP	Money and Banking	3
CPE	Reading Instruction in the Elementary School	6
REDE	Business-Level I Accounting	6
REDE	Business-Level II Accounting	9
REDE	Business-Level III Accounting	12
REDE	Business-Level I Finance	9
REDE	Business-Level II Finance	9
REDE	Business-Level III Finance	12
REDE	Business-Level I Marketing	3
REDE	Business-Level II Marketing	9
REDE	Business-Level III Marketing	12
REDE	Business-Level I Operations Management	9

* Graduate Level Examinations

** Candidates who do not already have credits in Introductory Typewriting will be granted 6 credits for successful completion of Intermediate Typewriting.

PREPARED BY	AREA AND TITLE	CREDITS
	Electives (continued)	
REDE	Business-Level II Operations Management	9
REDE	Business-Level III Operations Management	12
REDE	Business-Level I Management of Human Resources	6
REDE	Business-Level II Management of Human Resources	9
REDE	Business-Level III Management of Human Resources	12
REDE	Business-Business Environment and Strategy	6

VIII. STAFF OF THE REGENTS EXTERNAL DEGREE PROGRAMS

A. The nursing degree programs are administered by the Coordinator and the nursing staff. Requests for information about the baccalaureate or associate degrees in nursing should be directed to one of the following staff:

Carrie B. Lenburg, Coordinator, Nursing Degrees
Marianne K. Lettus, Associate Coordinator
Frances Christian-Gaskin, Program Associate
Ramona Leslie, Program Associate
Barbara Smith, Program Associate
Helen Vartigian, Program Assistant
Donna Vanderwyst-Strnad, Research Supervisor
Catherine Craig, Administrative Assistant
Mary Essary, Administrative Assistant
Janet Schnurr, Administrative Assistant
Catherine Whitney, Administrative Assistant

B. Regents External Degree Administrative Staff:

Gordon M. Ambach, President, The University of the State of New York
Alvin P. Lierheimer, Director, Regents External Degree Program
David R. Bower, Administrator, Office of Postsecondary Assessment and Testing
Judith E. Safranko, Chief, Office of Independent Study Programs Development
Robert R. Anstett, Registrar, Regents External Degree Program

C. Overall Faculty Committee For Regents External Degrees in Nursing *

Helen Arnold, MS, PhD, (Adelphi University, School of Nursing)

Virginia L. Barker, MS, EdD, (University of South Carolina at Spartanburg, School of Nursing)

Leona Bishop, MS (Hudson Valley Community College)

Sylvia Edge, MA, (Middlesex County College)

Edna Gardenier, MEd, (Dutchess Community College)

Hildred L. Montag, EdD, (Professor Emeritus, Teachers College, Columbia University)

Mildred M. Norman, MA, (Harlem Hospital Center, School of Nursing)

Sibyl G. Norris, MA, EdD, (Syracuse University, School of Nursing)

Irene Pagel, MA MEd, EdD, (Adelphi University, School of Nursing)

Dolores F. Saxton, MA, EdD, (Nassau Community College)

Enda M. Scanlon, MA, (Nursing Consultant)

Sylvia Schudy, MA, (Norwalk Community College)

Kathleen M. Sward, MA, MEd, EdD, (Elmira College, School of Nursing)

Margaret G. Tyson, MA, EdD, (State University of New York at Binghamton, School of Nursing)

Beverly A. Warner, MA, PhD, (Mohawk Valley Community College, Division of Public and Health Services)

Marion H. Weber, MS, (Monroe County Department of Health)

Office Address:

Regents External Degrees in Nursing
Cultural Education Center
Albany, New York 12230
(518) 473-8957

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* Full-time institutional affiliation denoted within parenthesis.

THE UNIVERSITY OF THE STATE OF NEW YORK
REGENTS EXTERNAL DEGREE PROGRAM
CULTURAL EDUCATION CENTER
ALBANY, NEW YORK 12230

REQUEST FOR INFORMATION

OFFICE OF INDEPENDENT STUDY
PROGRAMS DEVELOPMENT

DEGREE PROGRAMS IN NURSING
518: 473-8937

BACHELOR OF SCIENCE (NURSING)

For more information on the Bachelor of Science (nursing) degree, check the materials you want and return the form to the letterhead address.

A. BASIC MATERIALS

_____ REX Catalog
_____ REX Brochure
_____ Enrollment Form
_____ Application for taking written examinations in New York State*

*NOTE: To take written examinations outside New York State request application from:

ACT PEP
P.O. Box 168
Iowa City, Iowa 52243

_____ "How to Study Independently" (booklet)
_____ Nursing Advisors Listing (New York State)

B. STUDY GUIDES FOR BACHELOR NURSING WRITTEN EXAMINATIONS**

_____ Health Support I
_____ Health Support II
_____ Professional Strategies
_____ Health Restoration I
_____ Health Restoration II

** Outside New York State these should be obtained from ACT PEP.

C. PERFORMANCE EXAMINATIONS***

_____ Clinical Performance in Nursing Examination (CPNE)
_____ Health Assessment & Teaching Performance Examination (HATPE)
_____ Professional Performance Examination (PPE)

*** Study guides available only to enrolled candidates on request from REX Nursing Office.

Send Materials checked above to:

Name _____

Address _____

_____

Zip Code _____